



CONDITIONS OF APPROVAL

Conditions of Approval (CofA) are used to aid the LDD Reviewer involved in the Building Application Review to grant the highest level of review disposition. Staff will provide the list of conditions in their review disposition comments along with additional instructions and comments on how to resolved. These can involved subsequent submittal document, permits, or follow-up actions required of the applicant.

Some conditions can be tied to the Platting Process. For example the condition might state required the applicant to complete the recording process of the Final Plat, which is why there is a light blue arrow link between this node and the Plat Recording Process node on the Process Overview page. Other times the condition might require that a permit be issued or a condition satisfied prior to the recording of the plat or CofO being issued.

Conditions of Approvals by LDD staff are list on KivaNet in the Conditions of Approval section of the Permit Summary, and the Condition (code) will start with “CPSE?????” followed by a description. These can be viewed in more detail by clicking on the Condition.

If you have any questions about the Conditions of Approval added by LDD staff please feel free to contact your LDD Reviewer assigned to the Building Application Review.

CONTACTING THE LDD PLAN REVIEWER

In KivaNet you can identify the LDD Reviewer by click on the LDDREV Activity that has the description of “LAND DEVELOPMENT DIV PLANS REVIEW” and looking at the name and e-mail address of that reviewer. You can contact them by Phone at **(816) 513-1500 Option 2**, and ask for them by name.

Where CofA's require an LDD permit to be issued, the Condition will clearly state this requirement. Depending on the type of permit (i.e. MAJOR or MINOR), the LDD Reviewer will get these LDD Permits temped up just as soon as they have adequate information to scope these permit is Kiva. KivaNet Genealogy will give you access to these in addition to the review comment dispositions provided by the LDD Reviewer. This is why there is a light blue arrow link between this node and the Permit Issuance Process node on the Process Overview page.

An example of a Building Application with CofA's, see:

<http://kivaweb.kcmo.org/kivanet/2/permit/summary/index.cfm?pid=1500308&jur=KCMO>

It is LDD's Staff responsibility to sign-off any LDD CofA's that we have added to the Building Application process. If you feel you have a CofA that has not been properly signed-off and you believe the condition has been fulfilled, please contact your LDD Plan Reviewer.